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**Creating an Elementary FLVS Account**

**If you have previously created an FLVS profile, STOP, do not create second one. Contact Laura Austin at the email/phone number above for login information if you cannot remember your username/password.**

**Creating an FLVS Account**

* Go to <http://franchisek5.flvs.net/?id=38> and choose “New Student” You should see Santa Rosa Online at the top left of the browser bar.
* Select the type of school your student attends: Choose Public School
* Select the county your student resides in: Santa Rosa
* Select the school your child attends
* Select your student’s grade
* Select preferred start date
* As a FLEX public school student you choose one enrichment course

As a Full Time Santa Rosa Online Student choose all that apply

* Click on select course and how many segments you wish your child to take
* Read the statements and hit “agree” if you understand the expectations of virtual education.
* Answer the two question survey
* Verify the courses selected and click “Continue Registration”
* Complete Parent/Guardian/Student Details, then click “Save & Continue”
* Verify the Parent/Student information and click “Confirm & Continue”
* An email will be sent to you for your child’s Username, please use it to enter their courses.

**If you have any questions or concerns please do not hesitate to contact Paula Drinkard at 981-7860.**